

# **Metropolitan Education District**

**Review of 2004-05**

**Unaudited Financial Reports**

# Format of the Written Presentation

- **Executive Summary**
- **JPA Certification**
- **Unaudited Actuals “At a Glance”**
- **Comparative: Unaudited to Estimated**
  - ✓ **Footnotes detailing changes**
- **State Forms by Fund (Indexed)**
- **Other State Forms**

# General Fund 010

## Summary \*

	<u>Estimated</u>	<u>Actuals</u>	<u>Change</u>
Revenues	\$15,213	\$15,212	(\$ 1)
Expenses	<u>\$14,404</u>	<u>\$14,216</u>	<u>(\$ 188)</u>
Net Change	\$ 809	\$ 996	(\$ 187)
Transfers (net)	<u>(\$ 812)</u>	<u>(\$ 1,011)</u>	<u>(\$ 13)</u>
FB Inc/Dec	<u>(\$ 2)</u>	<u>(\$ 15)</u>	<u>(\$ 13)</u>

\*Shown in thousands, rounded

# General Fund 010

## Fund Balance

Required Reserves (cash, Prepaid)	\$ 24,973
General Reserve-Cash Flow (4%)	\$ 610,323
Economic Uncertainty (6%)	\$ 915,484
Campus Security Projects	\$ 150,000
Attendance System Completion	\$ 40,000
Complete Alarm System Upgrade	\$ 20,000
NAS Sys. Memory Expansion	\$ 20,000
PERS Reduction Liability	\$ 127,992
Undesignated Fund Balance	<u>\$ 35,876</u>
<b>Total Fund Balance</b>	<b>\$1,960,538</b>

# Adult Ed Fund 110

## Summary \*

	<u>Estimated</u>	<u>Actuals</u>	<u>Change</u>
Revenues	\$9,962	\$9,925	(\$ 37)
Expenses	\$9,873	\$9,860	(\$ 13)
Net Change	\$ 89	\$ 65	(\$ 24)
Transfers (net)	(\$ 500)	(\$ 500)	\$ 0
FB Inc/Dec	(\$ 411)	(\$ 435)	(\$ 24)

\*Shown in thousands, rounded

# Adult Ed Fund 110

## Fund Balance

<b>General Reserve-Cash Flow (4%)</b>	<b>\$ 414,381</b>
<b>Economic Uncertainty (6%)</b>	<b>\$ 621,571</b>
<b>PERS Reduction Liability</b>	<b>\$ 89,896</b>
<b>Undesignated Fund Balance</b>	<b><u>\$ 51,456</u></b>
<b>Total Fund Balance</b>	<b>\$1,177,304</b>

# Deferred Maintenance Fund 140

<b>Beginning Fund Balance</b>	<b>\$ 273,619</b>
<b>Plus: State Funding</b>	<b>\$ 158,342</b>
<b>Plus: Interest Revenue</b>	<b><u>\$ 8,891</u></b>
<b>Total Sources Available</b>	<b>\$ 440,852</b>
<b>Less: Expenditures</b>	<b><u>\$ 24,536</u></b>
<b>Ending Fund Balance</b>	<b>\$ 577,939</b>

# Asset Management Fund 210

<b>Beginning Fund Balance</b>	<b>\$ 908,895</b>
<b>Plus: Lease Income from LLC</b>	<b>\$ 268,033</b>
<b>Plus: Interest Income</b>	<b><u>\$ 17,934</u></b>
<b>Total Sources Available</b>	<b>\$1,194,862</b>
<b>Less: Expenses</b>	<b>\$ 394,021</b>
<b>Less: Transfer-GF Textbooks</b>	<b>\$ 20,000</b>
<b>Less: Transfer-Mgmt Fee (3%)</b>	<b><u>\$ 10,446</u></b>
<b>Ending Fund Balance</b>	<b>\$ 770,395</b>

# Capital Outlay

## Fund 400 - CCOC

	<u>CCOC</u>
<b>Beginning Balance</b>	<b>\$2,081,986</b>
<b>Plus: Transfers In</b>	<b>\$ 880,027</b>
<b>Plus: Interest Revenue</b>	<b><u>\$ 42,043</u></b>
<b>Total Sources Available</b>	<b>\$3,175,056</b>
<b>Less: Expenses</b>	<b>\$ 13,350</b>
<b>Less: Debt Service</b>	<b><u>\$ 171,000</u></b>
<b>Ending Balance</b>	<b>\$2,819,706</b>

# Capital Outlay

## Fund 400 – Adult Ed

	<u>San Jose</u>	<u>Campbell</u>
Beginning Balances	\$ 819,519	\$ 409,383
Plus: Transfers In	\$ 325,000	\$ 175,000
Plus: Interest Revenue	<u>\$ 13,664</u>	<u>\$ 7,357</u>
Total Sources	\$1,158,183	\$ 591,740
Less: Expenses	<u>\$ 0</u>	<u>\$ 0</u>
Ending Balances	\$1,158,183	\$ 591,740

# Significant Financial Impacts

- **2.41% salary increase for all employees, follows 0% increase for 2003-04**
- **1x ROC/P excess property taxes = \$510,136**
- **1x prior year excess ROC/P growth = \$104,734**  
**\$414,870 more than originally budgeted**
- **Adult Ed El Civics grant = \$447,840 more than originally budgeted**
  - ✓ relieved pressures on the Adult general fund
- **Much needed transfers to Capital Outlay Fund**
  - ✓ \$709,027 for CCOC (to be used to redeem QZAB)
  - ✓ \$500,000 for Adult Education

# Significant Financial Impacts

- **Established a new Adult Ed Center at Erikson**
- **Contracted with County for financial system support, saving the district over \$100,000 per year**
- **Implemented new Student Attendance System, saving the district over \$65,000 per year**
- **Extensive Hillsdale Campus Landscaping, Irrigation Projects**
- **Implemented extensive campus security and safety upgrades**
- **Significant upgrades to District IT backbone**
- **Established 4% General Reserves for Cash Flow**

# Recommendations

- ✓ **Authorize all 2004-05 interfund transfers as shown in the Unaudited Actual Financial Reports**
- ✓ **Approve all year end fund balance designations**
- ✓ **Accept the 2004-05 Unaudited Actual Financial Reports and authorize Superintendent to file with the County Superintendent**