

Metropolitan Education District

Summary of Key District Goals
for 2006-07

MetroED Vision Statements

#1

MetroED is an organization that facilitates student learning through research-based teaching practices, accountability data & continual measurement of student achievement.

MetroED Vision Statements

#2

MetroED programs & services are known, respected & meet the needs of its key constituencies, including students, educational partners, business, industry and community.

MetroED Vision Statements

#3

MetroED has a culture characterized by a high level of employee professionalism, teamwork, continual staff improvement, an appreciation of diversity, a supportive work environment and effective utilization of resources.

Central County Occupational Center

CCOC Goals

- Improve the reading comprehension level for CCOC high school students by 10%.
- Improve the basic math skills of CCOC high school students 5% over the 2005-06 baseline.
- Improve the attendance rate of CCOC high school students by 5%.

CCOC Goals

- Increase awareness & knowledge of CCOC programs with Participating Districts' students, staff and school communities.
- Develop procedures & staff development necessary to ensure a professional environment for CCOC staff, students & visitors.

Metropolitan Adult Education Program

MAEP Goals

- Develop a continuum of standards-based curriculum that enables 50% of Adult Ed students to achieve their academic goals.
- Establish a sequence for classes in the Business & Medical programs.
- Increase number of teachers completing Research-to-Practice projects by 50%.

MAEP Goals

- Implement teacher staff development, including program-specific subjects & teaching strategies.
- Implement short & long term goal-setting by at least 80% of MAEP students.
- Implement a Distance Learning component in at least 3 MAEP programs.

MAEP Goals

- Triple the ADA in the Classified Professional Development Academy.
- Establish 3 additional community partnerships at sites with MAEP multiple sequenced classes.
- Implement on-line registration for at least 75% of Older Adult & Parent Ed students.

Business Services

Business Services Goals

- Consolidate & enhance servers & networks to improve reliability, system speed & storage capacity.
- Enhance network security to prevent unauthorized usage by internal users, detect & prevent external attacks from spyware, adware, viruses, worms & spam.

Business Services Goals

- Maximize financial support for MetroED programs by inclusion of CTE facilities in the state facilities bond & other funding legislation.
- Complete updating of business procedures
- Complete campus security projects, including exterior fencing and video surveillance.

Business Services Goals

- Upgrade CCOC landscaping, to include an integrated, timer-controlled, irrigation system to save water & manpower and beautify the CCOC campus.
- Complete extreme hardship project for replacement of 7 electrical transformers on the CCOC campus

Business Services Goals

- Renovate & reconfigure CCOC building 700 to accommodate the Law Careers Academy & upgraded facilities for Precision Machining & Metals Technology classes.
- Deferred Maintenance paving construction project for buildings 500-600 auto storage areas & other CCOC parking areas.

Business Services Goals

- Replace worn-out Adult Ed portable classrooms on the Hillsdale campus with new prefabricated facilities.
- Develop an ADA equalization plan for JPA Participating Districts.
- Reduce the cost per high school student sent to CCOC by Participating Districts.

Human Resources

Human Resources Goals

- Increase requirements & options for employee staff development by 20%.
- Revise & update at least 10% of classified job descriptions & all hourly administrator positions to better focus on increased skills & job flexibility.
- Implement a tiered medical benefit program to allow more options for MetroED employees.

Instruction & Accountability

Instruction & Accountability Goals

- Increase completion rates of ESL students in Educational Functional Levels 6 & 11.
- Increase MAEP student learning gains in lower achieving classes.
- Develop a baseline definition of a CCOC "completer" to more accurately report accountability results to CDE

Instruction & Accountability Goals

- Use COE School Plan to identify CCOC students who have not passed CAHSEE exams & provide remediation to increase the number of students who pass CAHSEE.
- Revise the format of the hardcopy MetroED class schedule to improve class listing consistency & ease of use.

"At MetroED, we are committed to maximizing student achievement, both for our high school and adult students. These district goals are designed to make that happen."

.....Tim Hallett, Superintendent

Staff Recommendation

- Provide input to staff
- Approve the 2006-07 MetroED Goals

pause

*Metropolitan
Education District*

Highlights of the
Proposed
2006-07 Budget

Purpose of a Budget

- The educational program of the district expressed in dollars
- A tool to maximize the use of limited resources while implementing the district's goals and objectives

State Budget - May Revise

“The Big Picture”

- **No suspension of Proposition 98**
- **No disputed “Deals”**
- **Real Growth in education funding**
- **Restoration of amounts due from past**

State Budget - May Revise

- **Increased COLA (5.18% to 5.92%)**
- **Elimination of the RL Deficit Factor ***
- **Increased equalization funding ***
- **Dramatic increase in funding for mandates**
- **Settlement of the Prop 98 lawsuit**

* No benefit to ROCP and Adult ED funding

How we Build the Budget

- **Governor's May Revise**
- **School Services of California "Financial Projection Dartboard"**
- **Historic spending patterns**
- **Contractual obligations**
- **District's Goals for the new year, and beyond**

***General Fund 010
(ROC/P)***

General Fund 010

May Revise Adjustments

	<u>January</u>	<u>May</u>
● Rev Limit COLA %	5.18%	5.92%
● Rev Limit COLA \$	\$132.02	\$185.90
● ADA Growth %	2.70%	2.70%
● ADA Cap Growth	90 ADA	90 ADA
● PY Mandates *	\$133 m	\$933 m
● CY Mandates *	\$133 m	\$164 m

➤ ***Not budgeted until funds are received**

General Fund 010

Revenues – What's New

- **One-Time Grants, but do we qualify?**
 - These are not budgeted until confirmed
- **Classroom Supplies & Materials Grant**
 - \$69 per ADA
- **School Counselors**
 - High School target ratio = 300:1
- **Fiscal Solvency Grant**
 - Develop a plan to address unfunded retire benefits
- **CTE Equipment & Materials Block Grant**
 - \$14 per ADA

General Fund 010

Expenditures – What's New

- **Added 3 new CCOC classes**
 - Probation & Legal Careers (52 pre-enrolled)
 - Veterinary Assistant (45 pre-enrolled)
 - Baking & Catering (48 pre-enrolled)
- **Dropped 1 CCOC class**
 - Administrative Assistant (34 ADA, 45% Adult)
- **Overhaul Robotics/Engineering**
 - 33 ADA, 68% Adult
 - New-afternoon class only
 - Focus of Mission College grant, new curriculum, concentrated marketing & promotion by Mission College
- **Reinstate Career Placement Center**
 - No additional cost, reshuffled personnel

General Fund 010 Revenues – What's NOT

ROC/P has lost substantial funding due to State & Federal cuts

Specifically.....

- CalWorks ADA funding (\$1 million per year)**
- Excess Property Taxes- in doubt (\$500,000 per year)**
- Federal Carl Perkins Grant (\$123,000 per year)**

Maximize Value to JPA Districts

Reduce the CCOC cost per student:

- **Reduce CCOC overhead through reorganization**
- **Reduce DO/SO overhead through reorganization**
- **Ancillary programs must cover their costs**
 - **Fee based program to ADA, PIP to MAEP**
 - **Increase in Capital High School funding**
- **Eliminate or replace CCOC classes that don't cover their direct costs (approx. 40 ADA)**
 - **1 classes not renewed for 2006-07**
 - **5 classes under review for 2007-08**

Maximize Value to JPA Districts

Assure relevancy of CCOC programs:

- High school students are the priority, not adults**
- Maximize the number of HS students per class**
- Replace high Adult enrollment with classes that are responsive to the needs of HS students**
- State legislative efforts to limit adult enrollment in ROC/P programs to 10% are gaining ground**
 - MetroED is at approximately 25%, 1/3 are Job Corps**

General Fund 010 Fund Balance

	<u>Estimated 2005-2006</u>	<u>Budget 2006-2007</u>
Revolving Fund	\$ 20,000	\$ 20,000
General Reserve (4%)	\$ 554,116	\$ 594,675
Economic Uncertainty (6%)	\$ 981,174	\$ 892,012
PERS Recapture Reserve	\$ 225,768	\$ 324,329
Reserve-equalization	\$ 0	\$ 300,000
Campus Security Projects	\$ 120,000	\$ 120,000
Undesignated Fund Balance	<u>\$ 136,706</u>	<u>\$ 609,968</u>
Total Fund Balance	\$2,037,764	\$2,860,984

***Adult Education
Fund 110***

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Adult Education Fund 110 Revenues – What's New

	<u>January</u>	<u>May</u>
● Revenue Limit COLA	5.18%	5.92%
● ADA Cap Growth %	2.50%	2.50%
● ADA Cap Growth	82 ADA	82 ADA

Adult Education Fund 110 Revenues – What's NOT

- **The Problem: Adult Education program survives on federal grants**
- **President Bush's proposed budget is a big hit for Adult Education federal grants**
 - **ESL/ ABE grant reduction** **(\$200,000)**
 - **Carl Perkins grant** **(\$ 30,676)**

Adult Ed Fund 110 - Budget Summary

	<u>Estimated 2005-2006</u>	<u>Budget 2006-2007</u>
Revenues	\$10,369,260	\$10,656,424
Expenditures	<u>(\$ 9,991,358)</u>	<u>(\$10,477,917)</u>
Excess (Deficiency)	377,902	178,507
Transfers Out	<u>(\$ 255,000)</u>	<u>(0)</u>
Incr/Decr to Fund Balance	\$ 122,902	\$ 178,507

Adult Ed Fund 110 - Fund Balance

	<u>Estimated 2005-2006</u>	<u>Budget 2006-2007</u>
General Reserve (4%)	\$ 409,854	\$ 419,117
Economic Uncertainty (6%)	\$ 614,782	\$ 628,675
PERS Recapture	\$ 199,020	\$ 317,362
Undesignated Fund Balance	<u>\$ 76,550</u>	<u>\$ 113,559</u>
Total Ending Fund Balance	\$1,300,206	\$1,478,713

Deferred Maintenance Fund

● Estimated Beginning Fund Balance	<u>\$968,255</u>
● <u>Revenues:</u>	
➤ State match at 100%	\$124,746
➤ District match contribution	\$124,746
➤ Interest Revenue	<u>\$ 10,000</u>
➤ Total Revenues	<u>\$259,492</u>
● <u>Expenditures:</u>	
➤ Transformer Replacement	\$720,974
➤ Other Def. Maintenance Projects	<u>\$200,000</u>
➤ Total Expenditures	<u>\$920,974</u>
➤ Ending Fund Balance:	\$306,773

Asset Management Fund 210

● Est. Beginning Fund Balance	<u>\$ 845,395</u>
● New Revenues	\$ 304,217
● <u>Expenditures & Transfers Out:</u>	
➤ 2006-07 per 5-year plan	\$ 200,000
➤ 2005-06 carryover	\$ 134,000
➤ 2006-07 transfer out	<u>\$ 10,495</u>
➤ Total Expenditures & Transfers	<u>\$ 344,495</u>
● Ending Fund Balance	\$ 805,117

Capital Outlay Fund 400

Capital Funding Needs

- **CCOC Facilities - Nearly 40 years old, need modernization in next 5-6 years**
- **Adult Ed - Del Mar Annex Site, office & classroom replacement needed**
- **Central Office portables need replacement in next 2-3 years**
- **Capital Outlay Fund is our savings account**



Capital Outlay Fund 400 CCOC

	<u>2005-2006</u>	<u>2006-2007</u>
● Beginning Fund Balance	<u>\$ 2,819,706</u>	<u>\$4,184,650</u>
● <u>Revenues</u>		
➤ Interest Earnings	\$ 90,000	\$ 120,000
➤ Transfers In	<u>\$ 1,858,132</u>	<u>\$ 171,600</u>
Total Revenues	\$ 1,948,132	\$ 291,600
● <u>Expenditures</u>		
➤ Debt Service	\$ 214,920	\$ 171,600 *
➤ Capital Outlay Projects	<u>\$ 368,268</u>	<u>\$1,146,556</u>
➤ Ending Fund Balance	\$4,184,650	\$3,158,094

* **Final payment on lease/purchase agreement**

June 14, 2006

Capital Outlay Fund 400 Campbell Adult

	<u>2005-2006</u>	<u>2006-2007</u>
● Beginning Fund Balance	<u>\$ 91,740</u>	<u>\$ 691,740</u>
● <u>Revenues</u>		
➤ Interest Earning	\$ 15,000	\$ 30,000
➤ Transfers In	<u>\$ 85,000</u>	<u>\$ 0</u>
Total Revenues	\$ 100,000	\$ 30,000
● <u>Expenditures</u>		
➤ Capital Outlay Projects	<u>\$ 0</u>	<u>\$ 0</u>
● Ending Fund Balance	\$ 691,740	\$ 721,740

Capital Outlay Fund 400

San Jose Adult

	<u>2005-06</u>	<u>2006-07</u>
• Beginning Fund Balance	\$1,158,183	\$1,358,183
• <u>Revenues</u>		
➤ Interest Earning	\$ 30,000	\$ 60,000
➤ Transfers In (estimated)	<u>\$ 170,000</u>	<u>\$ 0</u>
Total Revenues	\$ 200,000	\$ 60,000
• <u>Expenditures</u>		
➤ Capital Outlay Projects	<u>\$ 0</u>	<u>\$ 0</u>
• Ending Fund Balance	\$1,358,183	\$1,418,183

School Facilities Funding

2006 School Facilities Bond Includes ROC/P

- **Will be on the November ballot**
- **Must receive 50% +1 support**
- **50% match requirement**
- **\$1.5 million per site, per project**
(What does this mean?)
- **\$6-\$7 million included in Campbell facilities bond for CCOC modernization**



Staff will Recommend a Positive Certification for all Funds

- ☑ **All funds will be able to meet their financial obligations for 2006-07 & 2 subsequent years**
- ☑ **All funds will end 2006-07 with a positive cash balance**
- ☑ **ROC/P and Adult Education funds will maintain at least a 5% reserve (10%)**

Budget Advisory Committee Recommendation

**On May 24, 2006 the
Budget Advisory Committee
unanimously recommended this budget
for approval**

Superintendent's Issues for 2006-07

- **Participating District ROC/P funding equalization**
- **Meeting the needs of our JPA members**
- **District participation in ROC/P programs**
- **Maintain competitive salaries**
 - District RL increases 6.8% - 9.0% (MetroEd=5.92%)
- **CCOC facilities modernization**

Staff Recommendation

**Staff recommends
the MetroED Governing Board
review the 2005-06
Proposed Budget**

Questions ? Comments?

**The final budget will be presented
for approval at the
June 28, 2006
Governing Board meeting**

Program End

